

September 17, 2019; 6:00pm Boardroom, Community Resource Center

### **Board of Education:**

President, Jodee Riordan (2019-2022) Vice Pres., Lance Dickinson (2017-2020) Gemma Fournier (2018-2021) Danielle Mullen (2019-2020) Anne H. Orr (2019-2022)

Betty VanDenBosch-Warrick (2019-2022) Absent: Sarah Roat Waechter (2017-2020) Superintendent:

Asst. Supt. for Admin. Svcs.: Asst. Supt. for Curr./Inst. & Tech:

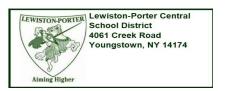
,

Paul J. Casseri

Patricia Grupka, Ed.D. Heather Lyon, Ph.D.

**District Clerk:** Marisa I. Barile

Absent: Sarah	Roat Waechter (2017-2020)	
	CALL TO ORDER	
Call to Order	The Board President called the meeting to order at 6:01 pm with the Pledge of Allegiance.	Jodee Riordan
Acceptance of Agenda	RESOLVED, that the Board of Education accept the Agenda for September 17, 2019.  Motion made by Riordan, seconded by Dickinson to approve the agenda.	Approved, CARRIED, 6-0
Community Comments	No community comments	
	REPORTS - PRESENTATIONS	
Committee Schedules and Reports	Board of Education Reports 09/18/2019 Strategic Planning Steering Committee Meeting 09/18/2019 Facilities Committee Meeting 09/24/2019 District Safety Committee Meeting 09/25/2019 Special Education Committee Meeting 09/25/2019 PTSA Meeting 09/26/2019 Policy/Procedures Committee Meeting 10/01/2019 Policy Committee Meeting 10/01/2019 Work Session Board Meeting 10/07/2019 Community Coffee Hour 10/09/2019 ON BOCES Board Meeting 10/10/2019 NOSBA Dinner 10/15/2019 Regular Board Meeting 10/16/2019 STEM Committee Meeting 10/16/2019 Facilities Committee Meeting 10/21/2019 Health & Wellness Committee Meeting 10/21/2019 District Key Communicators Meeting 10/23/2019 PTSA Meeting 10/28/2019 Athletic Council Meeting	Warrick Dickinson/Waechter Dickinson/Orr Mullen Mullen/Riordan Dickinson/Orr Dickinson/Orr Swearingen Dickinson/Warrick Fournier/Mullen/Waecht er Dickinson/Waechter Fournier/Warrick Riordan/Warrick Mullen Waechter/Dickinson



Administrative Reports	Administrative Reports (IEC, MS, HS reports submitted) Primary Education Principal – Monthly Calendar  Assistant Superintendent for Curriculum, Instruction & Tech. Assistant Superintendent for Administrative Services	Mrs. Larson Dr. Lyon Dr. Grupka
Discussion	Superintendent  Board Book Study Discussion	Mr. Casseri
	BOARD OF EDUCATION COMMENTS	
Board Member Comments		A.Orr B. Warrick G. Fournier D. Mullen L.Dickinson J.Riordan
	DISTRICT OPERATIONS	5.IXIOI uan
Minutes	RESOLVED, that the Board of Education approve the Minutes from the August 20, 2019 Regular Board of Education Meeting, as submitted by the District Clerk.  Motion made by Riordan seconded by to approve M-1.	M-1 Approved, CARRIED, 6-0
	RESOLVED, that the Board of Education approve the Minutes from the September 3, 2019 Work Session and Regular Board of Education Meeting, as submitted by the District Clerk.  Motion made by Riordan seconded by to approve M-2.	M-2 Approved, CARRIED, 6-0
Consent Agenda for Financial Operations	RESOLVED, that the Board of Education approve the following, Items NF-1 through NF-5, in the financial consent agenda as submitted by the Administration:  Budget Status Reports Treasurer's Report Claims Transfer History Transfer Pending Board Approval  Motion made by Riordan seconded by to approve NF-1 to NF-5.	NF-1 NF-2 NF-3 NF-4 NF-5 Approved, CARRIED, 6-0
	OLD BUSINESS	



No old business		
	NEW BUSINESS - ADMINISTRATION	
Policy Revision Acceptance of the First Reading	RESOLVED, at the first reading, that the Lewiston-Porter Board of Education Accept the following policies; Policy 5660, Meal Charging and Prohibition Against Meal Shaming Policy 7110, Attendance Policy Motion made by Riordan seconded by to approve NA-1.	NA-1 Approved, CARRIED, 6-0
Policy Revision Acceptance of the Second Reading	RESOLVED, at the second reading, that the Lewiston-Porter Board of Education accept the following policies; Policy Section 5670-5692, Non-Instructional Policy Section 5710-5742, Transportation Policy 5140 Administration of the Budget Policy 6150 Alcohol, Drugs and Other Substances Policy 7221 Participation in Graduation Ceremonies and Activities Policy 7320 Alcohol, Tobacco, Drugs and Other Substances Policy 7580 Safe Public School Choice Motion made by Riordan seconded by to approve NA-2.	NA-2 Approved, CARRIED, 6-0
Policy Approval	RESOLVED, that the Lewiston-Porter Board of Education waive a second reading, as allowed in Board Policy #1410, and approve; Policy 7511, Immunization of Students Motion made by Riordan seconded by to approve NA-3.	NA-3 Approved, CARRIED, 6-0
Approval of the Retirement Contribution Reserve Sub-Fund	WHEREAS, the Lewiston-Porter Central School District participates in the New York State Teachers' Retirement System ("TRS"); and WHEREAS, on September 17, 2019, the Board of Education of the Lewiston- Porter Central School District by resolution established a Retirement Contribution Reserve Fund known as Retirement Reserve fund pursuant to Section 6-r of the General Municipal Law; and WHEREAS, the Board of Education has determined it is also appropriate to establish a sub-fund within said Retirement Contribution Reserve Fund pursuant to Section 6-r of the General Municipal Law. NOW THEREFORE, BE IT RESOLVED, by the Board of Education of the Lewiston-Porter Center School District,	NA-4 Approved, CARRIED, 6-0

# Lewiston-Porter Central School District 4061 Creek Road Youngstown, NY 14174

### Regular Board of Education Draft Minutes

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pursuant to Section 6-r of the General Municipal Law, as follows:

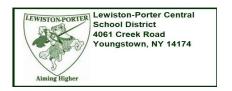
- 1. The Board hereby establishes a sub-fund within the Retirement Reserve Fund to be known as the TRS Retirement Reserve fund;
- 2. The source of funds for this Reserve Sub-Fund shall be:
- a. such amounts as may be provided therefore by budgetary appropriation or raised by tax therefore;
- b. such revenues as are not required by law to be paid into any other fund or account;
- c. such other funds as may be legally appropriated; and
- d. notwithstanding any law to the contrary, such amounts as may be transferred from a reserve fund established pursuant to Section 6-c, 6-d, 6-e, 6-f or 6-g of Article 2 of the General Municipal Law, comprised of moneys raised from the same tax base as the moneys in the retirement contribution reserve fund, or a reserve fund established pursuant to Education Law Section 3651, provided that any such transfer shall only be made by Board resolution adopted after a public hearing held on at least 15 days prior notice published in at least one newspaper having general circulation in the District.
- 3. By resolution, the Board of Education may authorize expenditures from this Reserve Sub-Fund. Except as otherwise provided by law, moneys in this Reserve Sub-Fund may only be appropriated to finance retirement contributions to the New York State Teachers' Retirement System, and/or to offset all or a portion of the amount deducted from the moneys apportioned to the District from the State for the support of schools pursuant to Section 521 of the Education Law.
- 4. No member of the Board of Education or employee of the District shall:
- a. authorize a withdrawal from this Reserve Sub-Fund for any purpose except as provided in Section 6-r of the General Municipal Law; or
- b. expend any money withdrawn from this Reserve Sub-Fund for a purpose other than as provided in Section 6-r of the General Municipal Law.
- 5. The moneys contributed annually to the Reserve Sub-Fund shall not exceed 2% of the total compensation or salaries of all teachers employed by the District who are members of TRS paid during the immediately preceding fiscal year.
- 6. The balance of the Reserve Sub-Fund shall not exceed 10% of the total compensation or salaries of all teachers

# Lewiston-Porter Central School District 4061 Creek Road Youngstown, NY 14174 Aiming Higher

	employed by the District who are members of TRS paid during the immediately preceding fiscal year.  7. The moneys in this Reserve Sub-Fund shall be deposited and secured in the manner provided by Section 10 of the General Municipal Law. The Board of Education or its authorized designee may invest the moneys in this Reserve Sub-Fund in the manner provided by Section 11 of the General Municipal Law. Any interest earned or capital gain realized on the money so deposited or invested shall accrue to and become part of this Reserve Sub-Fund.  8. The chief fiscal officer shall account for this Reserve Sub-Fund separate and apart from all other funds of the District. Such accounting shall show: the source, date and amount of each sum paid into the sub-fund; the interest earned by such sub-fund; capital gains or losses resulting from the sale of investments of this sub-fund; the order, purpose thereof, date and amount of each payment from this sub-fund; the assets of the sub-fund, indicating cash balance and a schedule of investments. The chief fiscal officer, within sixty (60) days of the end of each fiscal year, shall furnish a detailed report of the operation and condition of this sub-fund to the Board of Education.  9. This Resolution shall take effect immediately.  Motion made by Riordan seconded by to approve NA-4.	
Approval To Fund The TRS Retirement Reserve Fund	BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education authorizes funding of The TRS Retirement Reserve Fund from the 2018-2019 general fund in the amount of \$300,000 for the 2019-2020 school year. The TRS Retirement Reserve Fund reserve is to offset expense fluctuations in Teacher Retirement System payments due to changes in mandatory contribution rates; or for other purposes authorized by Law.  Motion made by Riordan seconded by to approve NA-5.	NA-5 Approved, CARRIED, 7-0
Adoption of the Code of Conduct	RESOLVED, upon the recommendation of the Superintendent, the Board of Education adopt the Code of Conduct for the 2019-2020 school year.  Motion made by Riordan seconded by to approve NA-6.	NA-6 Approved, CARRIED, 6-0



Approval of Change Orders	RESOLVED, that the Lewiston-Porter Board of Education approve the following change orders as submitted by the Assistant Superintendent for Administrative Services.  Primary Education Center  Change # E13 Frey Electric - \$7,910.00 – Installation of new junction box with three cut outs and adding high voltage wire Change # E14 Frey Electric - \$49,640.50 – Adding power to new ventilators throughout the building. Relocation of lights and sensors in the ceilings of room 412 and speech language room. This includes credits from deleted items  Change # E16 Frey Electric - \$6,797.03 – Relocation of junction boxes, exit signs, lighting fixtures and smoke detectors at the new hanging UV's at the end of corridors, nurse's and speech offices  Change # E17 Frey Electric - \$535.25 – remove and reinstall conduits at the PEC penthouse  Change # E18 Frey Electric - \$586.29 – Install and rework 2" conduit at batting cages  High School  Change # P09 DV Brown - \$1,103.00 – Extended plumbing to teacher's station at HS  Change # E11 Frey Electric - \$10,399.00 - install and reconnect new panel box at the light pole in the HS parking lot.  Change # E12 Frey Electric - \$1,224.00 – install new single phase panel L1 in room 302  Change # E15 Frey Electric - \$908.47 – Remove and relocate 4 one inch conduits in the commons area  Motion made by Riordan seconded by to approve NA-7.	NA-7 Approved, CARRIED, 6-0
Approval of the Medicaid Consulting Services	RESOLVED, upon the recommendation of the Superintendent, the Board of Education approve the Medicaid Consulting Services LLC effective October 1, 2019 through August 31, 2020.  Motion made by Riordan seconded by to approve NA-8.	NA-8 Approved, CARRIED, 6-0
Approval of the Revised 2019-2020 School Calendar	RESOLVED, upon the recommendation of the Superintendent, that the Board of Education approve the revised 2019-2020 school calendar.  Motion made by Riordan seconded by to approve NA-9.	NA-9 Approved, CARRIED, 6-0



	PUPIL PERSONNEL				
Recommendations for CSE Placement and Amendments	RESOLVED, upon the recommendation of the Superintendent of Schools, that the Board of Education accept the recommendations and amendments of the Committee on Special Education for the April 10, May 14, 15, 21, 31, August 9, 16, 29, September 3, 5, 9 for the 2019-2020 school year, and approve the authorization of funds to implement the special education programs and services consistent with such recommendations.  Motion made by Riordan seconded by to approve NP-1.	NP-1 Approved, CARRIED, 6-0			
Recommendations for CPSE Placement and Amendments	RESOLVED, upon the recommendation of the Superintendent of Schools, that the Board of Education accept the recommendations and amendments of the Committee on Preschool Special Education for the August 16, 2019 meeting for the 2019-2020 school year, and approve the authorization of funds to implement the special education programs and services consistent with such recommendations.  Motion made by Riordan seconded by to approve NP-2.	NP-2 Approved, CARRIED, 6-0			



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PERSONNEL - CONSENT AGENDA						
	Motion made by l Personnel Consen PAIC, PAISW, P. PAM.	Approved, CARRIED, 6-0				
Resignations/ Rescissions -	RESOLVED, upo Schools, that the B resignations/rescis	oard of Educ		-		
<b>Instructional</b>	Name	Date	Tenure/Positi	on Reason	PRI	
Anger accounts	Gloria Colbert	6/26/20	School Psychologist	Retirement		
	Name	Date	Position	Reason		
Non-Instructional	Mary DeGiulio	3/3/2020	Teacher Aide	Retirement	PRNI	
Appointments- Annual	RESOLVED, upo Schools, that the B the following 2019	oard of Educ	ation accept the co		PAA	
	Name	Appointme	ent	Stipend/Salary		
	Mark Herbst	Clinical Sup Shannon No	pervisor for conan-Horanbug	\$950		
	Danielle Kudela	Clinical Sup Erin Myers	pervisor for	\$950		
	Amy Golden MS After School S25 hrly Assistance Program (Head)					
	Kirsten Wilson International Students Tutor \$23.62 hrly (ELA)					
	Daniel Behm					



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### **Appointments -**

## Instructional Committees

**RESOLVED,** upon the recommendation of the Superintendent of Schools, that the Board of Education accept the consent agenda for the appointments to the following Instructional Committees.

the appointments to the following Instructional Committees.						
Appointment	Salary					
PEC One District One Book	\$23.62 hrly					
PEC One District One Book	\$23.62 hrly					
PEC One District One Book	\$23.62 hrly					
PEC One District One Book	\$23.62 hrly					
PEC One District One Book	\$23.62 hrly					
PEC Character Ed	\$23.62 hrly					
PEC Character Ed	\$23.62 hrly					
PEC Character Ed	\$23.62 hrly					
PEC Character Ed	\$23.62 hrly					
PEC Character Ed	\$23.62 hrly					
PEC Reading Celebration	\$23.62 hrly					
PEC Reading Celebration	\$23.62 hrly					
PEC Reading Celebration	\$23.62 hrly					
PEC Reading Celebration	\$23.62 hrly					
PEC Reading Celebration	\$23.62 hrly					
PEC/IEC App Mapping	\$23.62 hrly					
PEC/IEC App Mapping	\$23.62 hrly					
PEC/IEC App Mapping	\$23.62 hrly					
PEC/IEC App Mapping	\$23.62 hrly					
PEC/IEC App Mapping	\$23.62 hrly					
PEC/IEC App Mapping	\$23.62 hrly					
IEC Young Authors	\$23.62 hrly					
	Appointment PEC One District One Book PEC Character Ed PEC Reading Celebration PEC/IEC App Mapping PEC/IEC App Mapping PEC/IEC App Mapping PEC/IEC App Mapping					

**PAIC** 



	Wendy Hauck	IEC Your	ng Authors	\$23.62 hrly	
	Joy Khatib	IEC Your	ng Authors	\$23.62 hrly	
	Camille Plewa	IEC Your	ng Authors	\$23.62 hrly	
Appointments - Instructional Substitute Wheel	RESOLVED, upon the recommendation of the Superintendent of Schools, that the Board of Education accept the consent agenda for appointments to the Instructional Substitute Wheel.  Primary Education Center			PAISW	
	Kelly Dragone		Kathleen Ries		
	Kristen Maggi		Lisa Winslow		
	Summer Chapman		Cindy Sanoian		
	Kathryn Eckstein		Maryann Parker		
	Claudine Carlo		Sonja Marchetti		
	AnnMarie Oliverio		Nicole Mosier		
	Darcy Allender		Lindsay Scalfani		
	Heather May (Anello)		Karianne Schmitt		
	Alice Richards		Heather Zielinski		
	Candace Allen-Thomas		Tressa Majerski		
	Angela VanEgmond		Joni Fernanez		
	Michelle Riehler		Rebecca Orsi		
	Kelley Kinnaird		Kelly Milleville		
	Christa Mauro		Laura Gatehouse		
	Suzanne Hedemann				
	Intermediate Education	on Center	1		
	Jill Jaruszewski		Rene Lombardo		
	Rebecca Metz		Karen Yager		
	Theresa Ceretto-Behm	l	Kelly Baio		

Heidi Topolski	Kristin Forgione
Christine DuMoulin	Shannon Niccola
Denise Skrzypek	Susan Black
Kelly Block	Nicole Neri
Camille Plewa	Michelle Broughman
Wendy Hauck	Joy Khatib
Falynn Spinnegan	Julie Stevener
Jennifer Kensinger	Rachel Smith
Joshua Siuta	Dena Peterson
Maria Frederick	Paul Frederick
Kathleen Lombardo	Jason Lesh
Middle School	
Elizabeth Buck	Nina Calarco
Amy Golden	Kimberly Alexander
Michael Bollinger	Garry Daigler
Anthony Morreale	Maura Bruno
Mark Marinaccio	Karen Pax
Tina Oddy	Lisa Scelsa Scrufari
Michael Kankolenski	Tammy Richley
Mary Ellen Aureli	Dana Thompson
Kevin Duncan	Falynn Spinnegan
Mark Waple	Kevin Kirsch
Anthony Morreale	Jonathan Hoover
Kelly Zimmerman	Richard Sweeney
Claire Marshall	Brian Hall

High School	
Kyle Hurtgam	Kim Wailand
Brett Coppins	Terri Faut
David Carter	Jessica Cruz
Marie Miller	Ashley Tutwiler
Kirsten Wilson	James Coyle
Diane Bernat	Amy Townsend
Colleen Glor	Kevin Duncan
Lori Hurtgam	Petrina Di Vincenzo
Scott Townsend	Michelle Conti
Nicole Krawczyk	Daniel Behm
Justalene Lichtenthal	Crysti Hargrave
Jennifer Wanamaker	Kelly Ulrich
Richard Lindamer	Carrie Popielski
Janet Kwarciak	Nicole Alonzo
Matthew Bradshaw	Teri Fallesen
Patrick Krawczyk	Jeffrey Thompson
Michelle Ellis	John Stodolka
Cynthia Sanchez	



Appointments -	RESOLVED, upon the recommendation of the Superintendent of Schools, that the Board of Education accept the consent agenda for Instructional and Long-Term appointments. The probationary expiration date is tentative and conditional only (unless extended in accordance with the law). Except to the extent required by the applicable provisions of Section 3012 of the Education Law. In order to be granted tenure the principal/teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012-d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the principal/teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time.						
	Name:	Bing Zl	hang				
Long-Term Substitute	Placement:	Middle	School/High Schoo	1		PALT	
	Position:	Chinese Teacher					
	Effective:	9/13/19	9/13/19				
	Degree:	Masters	Masters				
	Step:	3	3				
	Salary:	\$47,218	\$47,218				
Appointments -  Non-Instructional	RESOLVED, up Schools, that the Non-Instructiona		PANI				
	Name	Date	Position	Salary			
	Charyl Wilson						



Appointments -	RESOLVED, upon the recommendation of the Superintendent of Schools, that the Board of Education accept the consent agenda for substitute appointments, without benefits, except as required by law, to be utilized on an as needed basis at the discretion of the Superintendent. Services shall be at-will and at the pleasure of the Board of Education.							
Substitutes Instructional	Name	Date	Position		Daily	Rate		PASI
<u>Instructional</u>	Alex Gentile	9/05/19	Non-Certified		\$95.00			
	Julie Goodwin	9/12/19	Certified		\$95.00 ½ day \$170 full day			PASNI
Substitutes Non-Instructional	Name	Date	Position		Hou	rly Rate		
	Randa AbuHammad	9/05/19	Teacher Aide/Mo	nitor	\$11.10			
	Donna Hambridge	9/5/19	Monitor		\$11.	1.10		
	Elizabeth Elgin	9/5/19	Teacher Aide		\$11.10			
Appointments -	RESOLVED, up Schools, that the Co-Curricular &	Board of E	Education a	ccept th	e conse			PACC
Co-Curricular & Extra-Curricular	Name	Appoin	Appointment		Step	Stipend		
	Terese Skimin	HS Historical Society		VII-2		\$1,080		
	Scott Tinney	HS Technology Club		VII-1		\$1,011		
	Carley Wright	MS National Jr. Honor Society		VII-1		\$1,011		
		•		1		•		



Appointments -	<b>RESOLVED,</b> upon the recommendation of the Superintendent of Schools that the Board of Education accept the consent agenda for Peer Coordinator appointments.							PAPC
Peer Coordinators	Name	Appointment Cat./ Step S		Stipe	nd			
	Wendy Hauck	Co-Reading-D Wide	District	1-7/1	\$1,29	\$1,297		
	Maryann Parker	Co-Reading-District Wide		1-7/3	\$1,996			
Appointments - <u>Mentors</u>	RESOLVED, up Schools, that the the following men	Board of Education	on accept					PAM
	Mentor Mentee Area/Subject		bject	S	Stipend			
	Kelley Kinnaird	Katina May	Special Education		n \$	950		
	Nina Calarco	Emily Sharpe	Math		\$	950		
	Sonja Marchetti	Lindsay Scalfani	Special Education  Confucius		n \$	950		
	Summer Chapman	Zhirong Dai			\$	950		
	Nicole Neri	Julie Stevener	Special Education		n \$	950		
	Camille Plewa	Dongmei Lyu	Confucius		\$	950	1	
	Kathleen Stack	Carley Wright	Guidance Counselor		elor \$	950	1	
	Kyle Hurtgam	Scott Tinney	Technology		\$	950	1	
		,	•		•			



September 17, 2019; 6:00pm Boardroom, Community Resource Center

EXECUTIVE SESSION/ADJOURNMENT				
<b>Executive Session</b>	Motion made by Riordan, seconded by Dickinson to enter into Executive Session at 7:09 pm to discuss the Superintendent's goals.	Approved, CARRIED, 6-0		
	Motion made by Riordan, seconded by Warrick to exit Executive Session at 7:38 pm	Approved, CARRIED, 6-0		
Approval of Superintendent Goals	RESOLVED, that the Lewiston-Porter Board of Education approve the 2019-2020 Superintendent goals as submitted by the Superintendent.  Motion made by Riordan, seconded by Mullen to approve NA-10.	NA-10 Approved, CARRIED, 6-0		
Adjournment	Motion made by Riordan, seconded by Dickinson to adjourn the public meeting at 7:40pm.	Approved, CARRIED, 6-0		

Marisa I. Barie, District Clerk